

## ***Using the Aloaha PDF Suite Service Mode to convert Documents to PDF via autoprint drop folder.***

Please download Aloaha from [http://www.aloaha.com/download/aloaha\\_pdf.zip\\_and\\_install\\_printer.exe](http://www.aloaha.com/download/aloaha_pdf.zip_and_install_printer.exe) from that zip file.

### **Configure Aloaha to work as a Windows Service**

1. Exit Aloaha via right click on the Aloaha System Tray Icon.
2. Remove the PDF Suite POPUP shortcut from within the Windows Start Menu / Startup Folder.
3. Open the Windows Services Control Panel (services.msc)
4. Re-configure the PDF Suite Service to start automatically
5. Start the PDF Suite Service

### **Configure Aloaha**

1. Please right click on the Aloaha System Tray Icon and make sure the "Interactive" Setting is NOT enabled
2. Right click on the Aloaha System Tray Icon and choose Settings
3. Configure Aloaha and define the PDF Output directory in "Save" Tab.

### **Configure the Autoprint Folder**

Every document dropped into the autoprint folder will be printed automatically to Aloaha to allow batch conversion of documents. The default windows printing handler will be used.

The location of the autoprint folder is defined in the windows registry under:  
HKLM\SOFTWARE\Aloaha\pdf\autoprintfolder

In case the autoprinting should not use the default windows printing handle alternative settings can be configured in:

HKLM\SOFTWARE\Aloaha\pdf\autoprint (global settings)

And

HKCU\SOFTWARE\Aloaha\pdf\autoprint (user based settings)

***(please contact support with the syntax of the Aloaha printing handle)***

